

# SHRM

ANNUAL CONFERENCE & EXPO  
LAS VEGAS & LIVE ONLINE  
SEPTEMBER 9-12

# 21

# SHRM

®

*SHRM21 Area Training – September 2021*

BETTER WORKPLACES  
BETTER WORLD™

**Edgar Ramirez**  
**Volunteer/ Temporary Staff Lead**

# Welcome and Thank You!

- Introductions
- Objectives / Roles
- Floorplans
- Escalation





# Introduction

## About Me

- Edgar Ramirez Overall Volunteer/ Temp Staff Event Lead
- SHRM21 role: I support the event by scheduling the needs of department leads with Volunteers or Temporary Staff





# General Sessions

## Objective / Roles

### General Session

- Objectives
  - Ensure all Attendees get to their preferred seat safely and quickly
  
- Shift Times
  - 9/9 1pm-4:15 pm
  - 9/10 7am-11am
  - 9/11 7am-11am
  - 9/12 9am-12pm
  - Meeting Point
    - Volunteer Meeting Room W321
    - We plan to leave promptly to W4 (5 min walk)



# General Sessions

## Objective / Roles

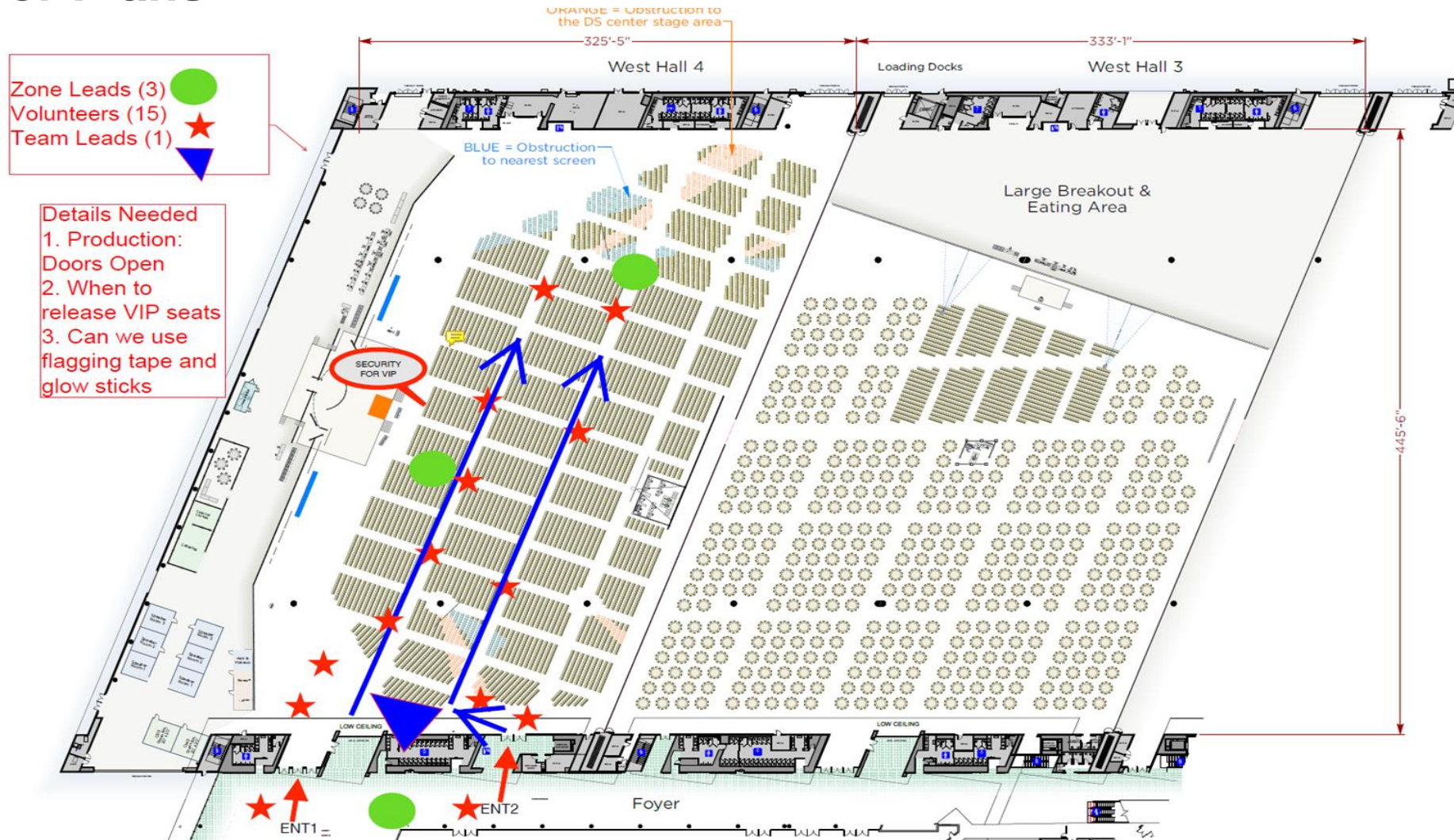
### Shift Times

- Materials
  - Glow Sticks and Flagging Tape
- What to do if you need extra help?
  - Leadership team will be introduced before we post you. You can always ask for help from the team.
  - Opportunities that we might come across?
    - VIP Seating Location
    - Moving crowds to a specific location
    - Liquid spills that might be hazardous



# General Session

## Floor Plans





# General Session

## Escalation

- Look for a Zone Lead or Volunteer Team Lead we can help you with most solutions



# Questions?

## Contact Information

- Please email [shrm21.volunteer@freeman.com](mailto:shrm21.volunteer@freeman.com)



**Thank you for  
volunteering at  
SHRM21!**

